

### **Special Event Alcohol Use Policy**

Alcoholic beverages are sometimes served in conjunction with special events held at the library. This policy clarifies how and under what circumstances alcohol can be served:

- a. Permission to serve alcoholic beverages on library premises must be approved by the Board of Trustees at a board meeting prior to the event date.
- b. In seeking permission, the customer must include where the event will be held within the library. As such, alcohol may be sold and/or consumed as long as the service is provided by a licensed caterer or bar service.
- c. The applicant is responsible for all additional maintenance and personnel costs resulting from use of alcoholic beverages.
- d. Alcohol is not permitted at youth activity events or at public hearings, nor may alcohol be served to minors.
- e. No leftover beverages may be left on library premises.

Adopted: 09/05/2013

Reviewed: 11/2015, 7/2019, 4/4/2024

Revised: 9/1/2022